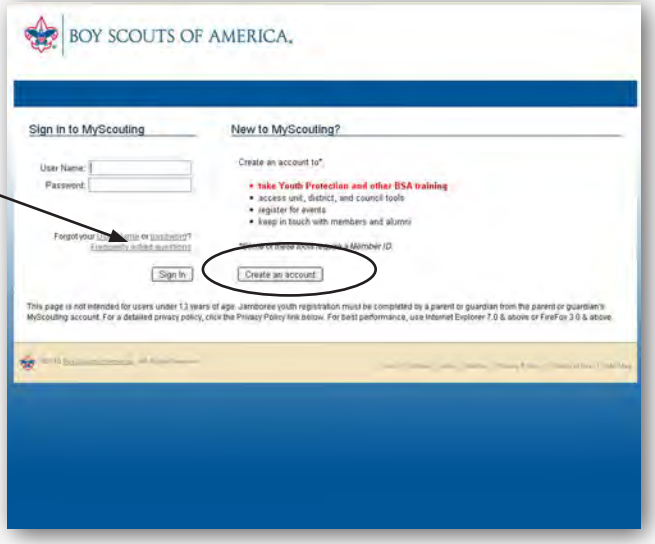
MYSCOUTING.ORG

Q: WHAT DO I DO THE FIRST TIME I VISIT MYSCOUTING.ORG?

A: The first time you visit MyScouting.org, you must create an account. You do not need any information initially except your mailing address and an email address. Scout ID number is not required to set up an account.



Step 1. Go to www.MyScouting.org
Step 2. Click the button that say "Create an account."
Step 3. Pick a username (this is something that you can remember) then click the "next" button.
Step 4. Complete the requested demographics (name, address, phone and email address). **Note: This information is VERY important as it is used to mail your certificates when training is completed and the email address is used to send you the temporary login password. Now click the two checkboxes and then click the "create account" button.**
Step 5. Check your email address for an email from MyScouting. Click on the link in this email to login to MyScouting.org for the first time.

Q: HOW DO I UPDATE MY PROFILE (MAILING ADDRESS AND EMAIL) ON MYSCOUTING AND IS THIS IMPORTANT?



A: Yes, this is very important. The mailing address on MyScouting is used to send in certificates of completion for online training. The email address in MyScouting is used to send important announcements. To change these (and add a membership number):
Step 1: go to www.MyScouting.org
Step 2: Enter your username and password from when you registered (see above if you haven't registered or this is your first time visiting MyScouting)
Step 3: Look on the left-hand column and click the words "Update My Profile" listed under My Profile.
Step 4: Enter the correct information into the appropriate boxes.
Step 6: Click the "Save Profile" button.
Step 7: Add your membership ID number by:
A. Under Membership Info select the appropriate council from the drop-down menu (Pony Express Council #311 St. Joseph, MO).
B. Enter your member ID number into the box.
C. Click the "Add" button.

Q: HOW DO I TAKE TRAINING ON MYSCOUTING?

A: Make sure you have completed the above two steps before taking training (unless you are taking Youth Protection). Be sure to go back and enter your Scouting ID number (question above) when you receive it so your training will be properly accounted to your registration. To take training:

Step 1: Login in to www.MyScouting.org
Step 2: Under training click on "E-Learning" in the left-hand column.
Step 3: Click the words "Take Course" next to the class you want (such as Youth Protection, Fast Start, etc.)
Step 4: Watch the video and answer the questions when prompted.
Step 5: Print your certificate upon successful completion of the course.
Step 6: If you have already entered your member number into your account, the course is automatically recorded in ScoutNet.



Q: WHAT IF I FORGET MY USERNAME OR PASSWORD?

A: Go to MyScouting.org and click on the appropriate link (forgot my username or forgot my password). Enter the requested information on the following page and you will receive the information via the email address you entered when you registered.

Q: I AM STILL HAVING PROBLEMS WITH MYSCOUTING AND MY ACCOUNT. WHO DO I CALL?

A: You must call the National BSA Technology department if you are having trouble with MyScouting at: 972-580-2267. They are the only ones who can reset an account or help to recover information. The only thing the Council Registrar or local District Executive can do is provide you with your BSA Membership ID number.

Q: BENEFITS OF MYSCOUTING WEBSITE:

Submit Tour Permits
Internet Advancement
Internet Rechartering
Online Training